

Cooper Carlsen

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EDUCATION

Baylor University

Bachelor of Business Administration in Finance and Professional Selling

Waco, TX

December 2027

- **GPA:** 3.8 / 4.0
- **Honors:** Dean's List Fall 2024, Spring 2025
- **Relevant Coursework:** Financial Accounting, Managerial Accounting, Macroeconomics, Microeconomics, Software Applications, Business Analytics, AP Calculus AB

WORK & LEADERSHIP EXPERIENCE

Arthur J. Gallagher & Co.

Incoming Brokerage Intern

Newport Beach, CA

June 2026 - August 2026

Baylor University

Community Leader

Waco, TX

August 2025 - Present

- Facilitated conflict resolution, organizing community events to enhance engagement, and managed administrative duties with accuracy and patience with first-year students living in campus housing
- Provided mentorship and aided in academic and social integration for over 300 students
- Served weekly 24-hour on-call shifts, responding quickly to emergencies and resident concerns

Rita's Italian Ice

Team Lead

Dana Point, CA

December 2023 - August 2025

- Accurately processed cash transactions and maintained an organized, efficient, and clean workspace
- Trained more than 10 new employees on procedures, customer service, and food safety standards
- Managed inventory and restocking to ensure smooth daily operations and customer satisfaction

Festival of Arts Pageant of the Masters

Lead Usher

Laguna Beach, CA

June 2022 - August 2023

- Managed 20+ ushers to ensure smooth venue operations and assisted over 250,000 patrons annually
- Directed the organization of traffic flow within an amphitheater with a seating capacity of 2,600
- Handled questions and concerns with patrons regarding seating, security, and festival questions
- Assisted patrons with disabilities during seating and the performance to ensure accessibility

Pi Kappa Phi Fraternity

Risk Manager

Waco, TX

August 2025 - Present

- Oversaw event compliance and risk management for fraternity activities, ensuring alignment with legal, safety, organizational, and university standards for a chapter of over 60 members
- Served as the primary contact during incidents, coordinating swift and appropriate actions
- Oversaw \$30,000 budget for a 400 sq-ft. float paraded during the annual homecoming parade

SKILLS, ACTIVITIES & INTERESTS

Activities: Baylor Investment & Advisory Network, Pi Kappa Phi Fraternity (Risk Manager), Baylor Wake Club, Memory Care Volunteer at Aegis Living, Kitchen Volunteer at Hope by the Sea

Interests: Watersports (Wakeboarding), Computers/Building Computers, Basketball, World Surf League